

# QUALITY

“Build it Right the First Time”, this is not just a saying on the wall, this is built into our core values and culture. We commit to excellence in all we do with a focus on quality and continuous improvement. We build our work right the first time and meet or exceed client expectations. Seek to be the best in everything you do.

## 2.1 MINIMUM EXPECTATIONS FOR FOREMAN:

### 1. Planning for Quality

- a. Support the project quality plan.
- b. Know the quality requirements and acceptance criteria for each work activity.
- c. Identify activities that have hold points and/or be signed off.
- d. Know who is responsible to complete and verify the checklists (field Engineer, Foreman, Superintendent, 3<sup>rd</sup> Party, etc.)
- e. Develop plans to meet or exceed required tolerances.
- f. Verify all drawings and documents are the correct and latest revision using the QR code or document list.

### 2. Training and Development

- a. Ensure that you have qualified/certified/licensed craftsmen as required.
- b. Utilize the ITP to train crew on quality requirements.
- c. Have a plan and provider quality training topics at pre-shift meetings.
- d. Weekly communication with crew on any quality incidents and reporting stats.

### 3. Quality Execution

- a. Ensure that you and your crew understand the quality requirements for each work activity and produce work that meets those requirements.
- b. Have required check sheets available during operations and ensure they get completed and turned in.
- c. Verify and inspect work as you proceed to confirm it meets quality expectations.
- d. Ensure material is stored properly before installation (indoor, temperature controls, covering, end caps, off the ground, etc.)
- e. Identify, correct, document, and report all rework.
- f. Cooperate and communicate all quality issues to supervisors.
- g. 100% complete work as you go, do not leave any punch list items.