

## DIG PERMIT

### 1. GENERAL INFORMATION

Location of excavation (Attach Plans):  
 Drawing Numbers of Plans Attached (highlight utilities)  
 Purpose of excavation:

Start Date:      Expected Completion Date:      Depth:      Width:      Length:

### 2. LOCATE SERVICE NOTIFICATION

Ticket No.      Date Requested      Requested By.

Description:

### 3. PRE - WORK CHECKLIST

It is the Superintendent and Foremens responsibility to ensure this section is complete	Y / N	Initials	If No STOP Variance is required
Are all utilities shown on drawings marked in field?	Y / N		
Are all relocations and installed utilities accounted for?	Y / N		
Have you performed a field verification to look for unknown utilities?	Y / N		
Have all utilities been potholed according to policy?	Y / N		
Are utilities safe or protected from being crushed by the equipment?	Y / N		
Does the crew understand the 3ft. hand dig policy?	Y / N		
Are updated utility drawings and any necessary as built attached?	Y / N		
Has the Hazard Analysis been reviewed?	Y / N		

### 4. UTILITY CHECKLIST

COLOR	UTILITY	Is Utility present in the work area?
BLUE	Water Systems	Y / N
ORANGE	Telephone & Fiber Optics	Y / N
GREEN	Sanitary Sewer Systems	Y / N
RED	Elec. Power Distribution and Transmission	Y / N
YELLOW	Gas and Oil Products Dis.	Y / N
PURPLE	Reclaimed Water, Irrigation	Y / N
PINK	Survey	Y / N

### 5. SIGNATURES ( All Signatures required.) Pre-Work Checklist is complete and policies/procedures communicated clearly?

	Signature
Operator	Y / N
Utility Engineer	Y / N
Foreman	Y / N
Superintendent	Y / N
Crew	

Notes: